UNITED NATIONS

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TRADE AND DEVELOPMENT BOARD
Nineteenth special session
UNCC, Bangkok, 29 April – 2 May 2002

INFORMATION FOR PARTICIPANTS*

* Based on information provided by the Royal Government of Thailand.

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1. DATE AND VENUE OF THE MEETING

1. The nineteenth special session of the Trade and Development Board, which will take up the Mid-term Review of the outcome of UNCTAD X, will be hosted by the Royal Thai Government, in cooperation with ESCAP, at the United Nations Conference Centre (UNCC), Bangkok, from 29 April to 2 May 2002.

Contact information for the Centre is:

Address:	The United Nations Conference Centre, UNCC UN-ESCAP Rajadamnern Nok Avenue, Bangkok 10200, Thailand
Telephone:	(662) 2881174, 2882313
Facsimile:	(662) 2883022, 2881000
Email:	likitnukul.unescap@un.org

2. PARTICIPATION IN THE MEETING

2. Participation in the meeting will be open to the following:

(a) Representatives of States members of the Trade and Development Board;

(b) Representative of other States members of UNCTAD;

(c) Representatives of organizations that have received a standing invitation from the General Assembly to participate in the sessions and the work of all international conferences convened under its auspices in the capacity of observers;

(d) Representatives of the specialized agencies and organizations institutionally linked to the United Nations;

(e) Representatives of intergovernmental organizations in consultative status with UNCTAD;

(f) Representatives of non-governmental organizations in consultative status with UNCTAD;

(g) Officials of the United Nations Secretariat;

(h) Representatives of other interested intergovernmental and non-governmental organizations invited by the Secretary-General of UNCTAD;

(i) Other persons invited by the Secretary-General of UNCTAD.

3. VISA REQUIREMENTS

3. Representatives of UNCTAD member States are strongly advised to apply for visas for entry into Thailand from Royal Thai Embassies/Consulates-General in their respective countries. In countries where there is no Thai representation, representatives will be granted special visa exemption at the point of entry subject to prior credential notification to the UNCTAD secretariat and the Ministry of Foreign Affairs of Thailand.

4. HEALTH REQUIREMENTS

4. No international immunization certificate is needed when entering Thailand. The only inoculation requirement is a yellow fever vaccination certificate for travellers entering Thailand within six days of leaving an infected country. Visitors who travel through or disembark in these areas are advised to be inoculated against the disease before entering Thailand. The regulations of the Ministry of Public Health require those travelling from or through the countries listed below to provide an *International Health Certificate* showing *yellow fever* vaccination. Nationals of the countries listed below who have not travelled from/through those countries must possess concrete evidence showing that their domicile is not in an infected area in order to prevent undue inconvenience. The countries/territories, which are yellow fever infected areas are the following:

Angola	Côte d'Ivoire	Kenya	Somalia
Benin	Congo	Liberia	Sudan
Bolivia	Ecuador	Mali	Suriname
Brazil	Equatorial Guinea	Mauritania	Togo
Burkina Faso	Ethiopia	Niger	Uganda
Burundi	French Guyana	Panama	United Republic of Tanzania
Cameroon	Gabon	Peru	Rwanda
Central African Republic	Gambia	Nigeria	Venezuela
Chad	Ghana	Sao Tomé and Principe	
Colombia	Guinea	Senegal	
Congo	Guinea-Bissau	Sierra Leone	
	Guyana		

5. The International Health Certificate must be submitted together with visa application forms, as appropriate.

5. CLIMATE AND CLOTHING

6. Thailand enjoys a tropical climate with three distinct seasons – summer from March through May, a rainy season with plenty of sunshine from June to September, and cool weather from October through February. The average temperature during the period of the meeting is 35° C (95° F). Light, loose cotton clothing is best.

6. VOLTAGE

7. The electricity voltage in Thailand is 220 volts AC throughout the country. There are many kinds of plugs and sockets in use. Travellers with shavers, tape recorders and other appliances should carry a plug-adapter kit. Many hotels will make available 110 volt transformers.

7. PERSONAL EFFECTS AND OTHER ARTICLES

8. Delegates may bring all personal effects into Thailand without paying custom duties. Personal effects are understood to include clothing, footwear, personal hygiene items, camera, video camera, laptop or notebook computer, and basic office materials, if required.

8. CURRENCY

9. The monetary unit is the Thai baht (with the international symbol "Bht"). Bank notes are issued in denominations of Bht 10, 20, 50, 100, 500 and 1,000. Most major credit cards are accepted, as well as travellers' cheques in the principal currencies. Travellers' cheques and foreign currency notes of all major currencies can be exchanged at any commercial bank. Most hotels have exchange facilities for their guests. There are also banking facilities available at the UNCC-ESCAP.

9. HOTEL ACCOMMODATION

10. Accommodation at special rates is being made available to Mid-term Review delegates at recommended hotels in the area surrounding the UNCC-ESCAP. A list of hotels with special rates for Mid-term Review participants is attached to this document. It is strongly recommended that accommodation be booked as early as possible.

10. ARRIVAL IN THAILAND

11. Upon arrival at Bangkok International Airport, delegates should make travel arrangements with their hotels or with the Airport Limousine Service.

12. Ground personnel at the airport will facilitate the reception of delegates on arrival and departure. The National Committee for the Mid-term Review will designate a special area at Bangkok International Airport to receive and assist delegates with immigration and custom formalities.

11. LOCAL TRANSPORTATION

13. Hotels in the recommended list will provide daily shuttle service for commuting between the United Nations Conference Centre and the hotels, if there is a sufficient number of guests. Information on the timetable of this service will be available at the hotels. Information on local public transport may be obtained at the hotel reception desks.

14. In addition to public transport facilities, participants may avail themselves of city taxis, private cars with or without driver, vans and buses available for hire.

15. Delegates are encouraged to use registered taxis in Bangkok, all of which are metered.

12. FIRST AID AND MEDICAL EMERGENCY

16. An on-site clinic will provide all first aid facilities at the United Nations Conference Centre. Ambulance services will be available on call. All costs incurred at hospitals or for other medical care will be at each delegate's own expense.

17. All modern medical services are available in Thailand. Delegates are advised to secure medical coverage through their medical insurance before arrival. Delegates are advised to bring their own supplies of any specialized medication which they may require. Essential medicine can be purchased at pharmacies.

13. TRAVEL SERVICES

18. Offices of the tourist and air travel agencies located within the United Nations Conference Centre will assist delegates in making arrangements for local and international travel, and also for tours in Thailand. The Thai Government has designated Thai Airways International as the official carrier for the Mid-term Review. It is strongly recommended that pre-and post-conference tours be booked well in advance to ensure availability.

List of the recommended hotels for the Mid-term Review of UNCTAD X

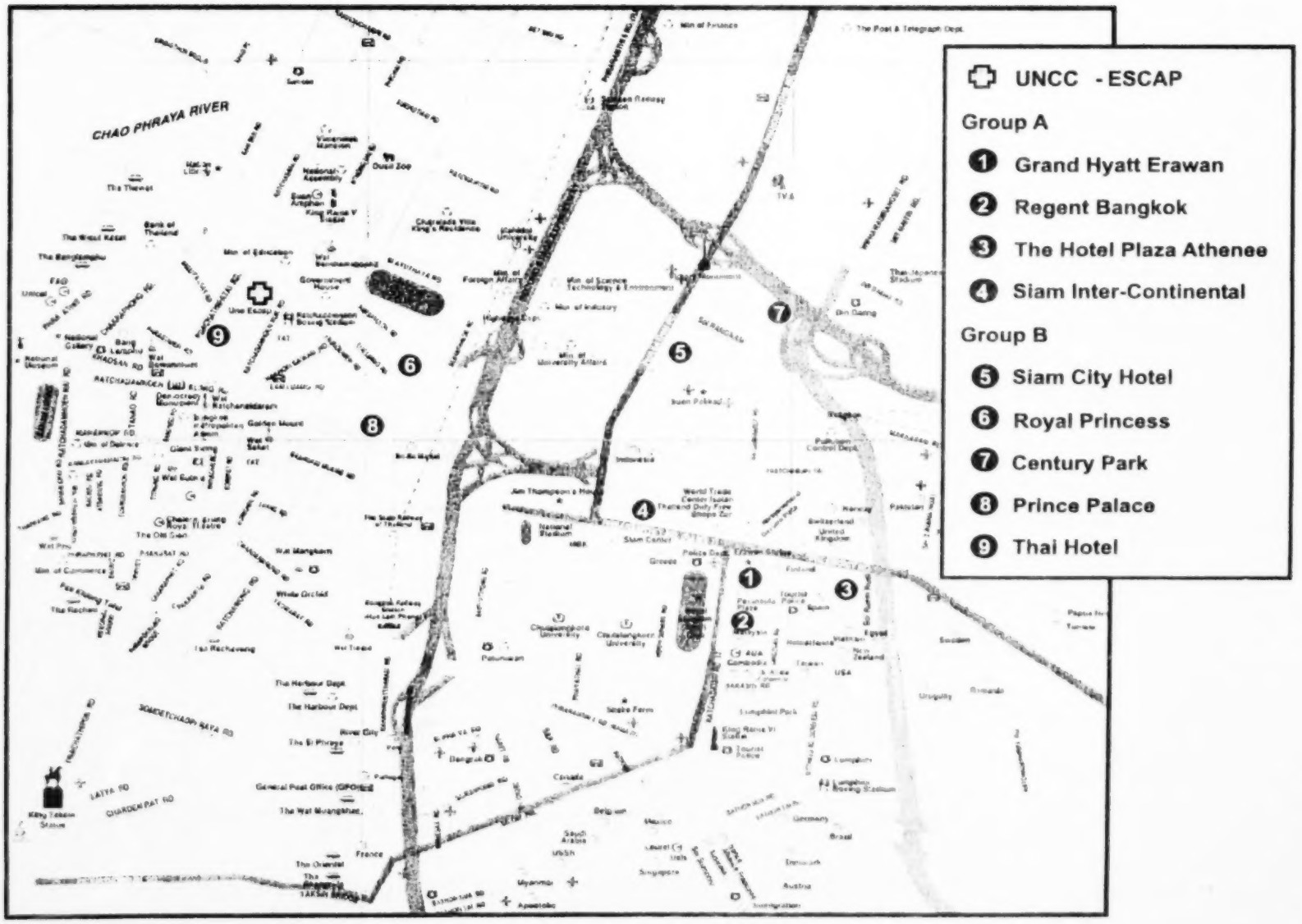
NAME	Room type	Single US$	Double US$	ARPT	UNCC	ABF	SHTL	CON
GROUP A								
1. Grand Hyatt Erawan	Superior/Grand Club Executive Suite	165++/220++ 315++	165++/220++ 315++	Free/3 N. stay 32(car) / 40(van)	20	* *	* *	
2. Regent Bangkok	Superior/Deluxe Junior/Superior Suite	120++/140++ 225++/300++	140++/160++ 245++/320++	35(c) / 70(v)	25	* *	C C	10 rooms/night
3. Hotel Plaza Athenée	Superior/Club Room Deluxe/Club Suite	110/160 190/210	110/160 190/210	30(c) / 45(v)	30	* *	* *	
4. Siam Inter-Continental	Superior Suite	70 130	80 150	23(c) / 38(v)	20	* *	C C	40 rooms/night
GROUP B								
5. Siam City Hotel	Deluxe Executive Suite	69 119	79 129	20(c) / 32(v)	15	* *	* *	
6. Royal Princess	Standard Suite	47 167	52 167	18(c) / 30(v)	5	* *	* *	
7. Century Park	Superior/Grand Deluxe Junior/Executive Suite	45/73 120/195	60/90 140/215	17(c) / 27(v)	15	*	*	
8. Prince Palace	Standard/Deluxe Executive Suite	45/58 100	45/58 100	18(c) /	10	*	*	
9. Thai Hotel	Standard	20	25	9(c) / 18(v)	5	*	*	

Remarks:

1. **Group A:** Luxury Hotels located near shopping areas.
   Group B: Hotels located in the proximity of UNCC-ESCAP.
2. Prices may be subjected to exchange rate fluctuation.
   ++: Subject to 10% service charge and applicable government tax on room rate and service charge, effectively a total of 17.7%.
3. ARPT: Airport transfer in US$ net/car/trip (car/van).
4. UNCC: Minutes from UNCC-ESCAP.
5. ABF: American breakfast.
6. SHTL: Shuttle transport Hotel-ESCAP-Hotel.
   "C" denotes service conditional on that stated in CON.
7. CON: Conditional on number of rooms/night.

Address and contact person for the recommended hotels for the Mid-term Review of UNCTAD X

NAME	CONTACT PERSON
GROUP A	
1. Grand Hyatt Erawan	Ms. Usa Chantarklum, 494 Rajdamri Road, Bangkok 10330 Tel: (66 02) 254 1234, Fax: (66 02) 254 6308, http://www.bangkok.hyatt.com
2. Regent Bangkok	Ms. Apasiri Devahastin, 155 Rajadamri Road, Bangkok 10330 Tel: (66 02) 251 6127, Fax: (66 02) 254 5390, http://www.regenthotels.com
3. Hotel Plaza Athenée	Ms. Kulthida 'Vongboonkuakul, Wireless Road, Bangkok 10330 Tel: (66 02) 650 8800, Fax: (66 02) 650 8500, http://www.hotel-plaza-athenee.com
4. Siam Inter-Continental	Ms. Nuntawan Chaiprasit, 967 Rama I Road, Bangkok 10330 Tel: (66 02) 253 0355, Fax: (66 02) 253 2275, http://www.interconti.com
GROUP B	
5. Siam City	Ms. Naleeya Suriyamongkoi, 477 Sri Ayuthaya Road, Bangkok 10400 Tel: (66 02) 247 0123, Fax (66 02) 247 0165, http:www.siamhotels.com
6. Royal Princess	Ms. Duangjai Kamonchaiwanich, 269 Larn Luang Road, Pomprab, Bangkok 10100 Tel: (66 02) 281 3088, Fax: (66 02) 280 1314, http://www.royalprincess.com
7. Century Park	Ms. Pathralee Singsangvien, 9 Ratchaprarop Road, Pratunam, Victory Monument, Bangkok 10400 Tel: (66 02) 246 7800, Fax: (66 02) 246 7197, http://www.centuryparkhotel.com
8. Prince Palace	Ms. Sukanya Kaewmuang, 488/800 Bo Bae Tower, Damrongrak Road, Pomprab, Bangkok 10100 Tel: (66 02) 628 1111, Fax: (66 02) 628 1000, http://www.princepalace.co.th
9. Thai Hotel	Ms. Mukda Vichienpong, 78 Prajatipatai Road, Bangkok 10200 Tel: (66 02) 629 2100, Fax: (66 02) 280 1299, http://www.thai-hotel.com


CHAO PHRAYA RIVER
UNCC - ESCAP
Group A
1 Grand Hyatt Erawan
2 Regent Bangkok
3 The Hotel Plaza Athenee
4 Siam Inter-Continental
Group B
5 Siam City Hotel
6 Royal Princess
7 Century Park
8 Prince Palace
9 Thai Hotel